

Client Appointment Request Form

Please complete the form below and return to by email to info@tendringfamiliesfirst.org

We require names and addresses in order to confirm there is no conflict of interest with the supervisors and the students. Email will be used to offer appointment dates and further correspondence. Phone may be used for urgent concerns, for example if you are late at the appointment. Be assured all details provided will be stored confidentially within the Essex Law Cli

Client's name (and any other used names):		
Client's address: (Specify if correspondence address is different.)		
Email address:		
Telephone Number(s):		
Can the Law Clinic leave a message on any answering machine for these numbers? ☐ Yes ☐ No		
May we send you a text message to confirm your appointment 24 in advance? ☐ Yes ☐ No		
Can Tendring Families First and the Law Clinic share your information with external legal advisors, if we cannot address your legal needs in house? ☐ Yes ☐ No		
Area(s) of Law: ☐ housing ☐ family ☐ employment ☐ consumer ☐ equality issues ☐ immigration ☐ welfare benefits ☐ contract ☐ negligence ☐ other The Essex Law Clinic does not provide help on crime or debt.		
Nature of your situation: Please use the box below to explain the situation you would like advice on. Please include any relevant details and the main questions you are looking for further advice on.		
Name and address of opponent ex Partner (Mandatory. We will not contact but we need to do conflict checks):		
Has a solicitor already been instructed on this matter?	Y	N
Have you been in receipt of any Legal Aid for this matter?	Y	N
Do you have any special requirements that we need to be aware of to support you when you attend the Law Clinic (wheelchair, etc...)? Will you require a translator (if so, which languages)?		
Preferred appointment Time AM :		